

AGENDA

MONTROSE CITY COUNCIL MEETING

MAY 13TH 6:00 PM COMMUNITY CENTER

PLEDGE OF ALLEGIANCE

CALL TO ORDER - Roll Call

RULES OF DECORUM

APPROVAL OF AGENDA

APPROVAL OF MINUTES – APRIL 8th Meeting Minutes

SPECIAL TOPICS:

- Re-Zone Application request from resident Kappenman
2nd/Final Reading of Rezone ORD #2025-002
- Kappenman Conditional Use Permit – motion for approval
- Busy Bees/Sons of American Legion – HWY 38 sign replacement plans
- Jan Gordon – August 9th street closure request
- Resolution No. 2025-005 Plat of Lot 11A and Lot 11B of Horstman Addition
Subdivision Request

OLD BUSINESS

- City Punch List
- Pickle ball Court Nets

NEW BUSINESS

- Sherriff Monthly Report Review

DEPARTMENT REPORTS

- Maintenance:
 - Meter Base for Binder property
 - Other updates
- Finance Office:
 - Planning/Zoning Person needed
 - Aerobics Waiver review – motion to accept
 - WARD Redistricting Contract – motion to accept
 - 2025 Election Board Members: Judy Christensen, Cindy Christensen, JoAnn Thompson
 - Public Notice of Voter Registration Deadline; Public Notice of Municipal Election
 - Election worker compensation amount \$?
Election worker training with county amount \$40 (x3)
Meal, beverage costs?
 - Special Mtg: Council Canvass (allow for provisional ballots) June 19th 6pm?
 - End of Month Campground Revenue
 - End of Month Bank Account Balances-Reconciliation – **PRINTOUT**

PAY VOUCHERS - **PRINTOUT**

HEARING OF THOSE PRESENT

- Limited to two minutes; No motions on these topics can be made. Not legal to make any motions because not on the agenda.

EXECUTIVE SESSION

- Personnel- summer employment applications review

ADJOURN (NOTE: The agenda cannot be changed within 24 hours of the Council meeting.)

City of Montrose
Resolution 2022-005
Set Meeting Decorum Policy

WHEREAS, the City of Montrose has determined the need to set the following Policy for Meeting Decorum. In support of and respect for an open, fair and informed decision-making process, the City Council recognize that:

WHEREAS Civil, respectful and courteous discourse and behavior are conducive to the democratic and harmonious airing of concerns and decision making; and

WHEREAS Uncivil discourse and/or discourteous and inappropriate behavior have a negative impact on the character and productivity of the decision-making process.

WHEREAS In an effort to preserve the intent of open government and maintain a positive environment for citizen input and Council decision-making, the following Rules of Decorum have been established.

Compliance with these rules is expected and appreciated. The Rules of Decorum will be included in the agenda and will be referenced at the beginning of each council meeting and council work session by the presiding officer. A written list of the Rules of Decorum will also be printed and mounted upon the walls of the Council Chambers and the Committee Room.

Therefore, it be resolved that:

- * The Mayor serves as the presiding officer of the Council, the Council President serves in the Mayor's absence.
- * Citizens must be recognized by the presiding officer prior to speaking.
- * Citizens may speak only to the matter for which is being discussed and, in the case of public hearings, those matters which have been advertised and placed on the council meeting agenda.
- * In an effort to accommodate all who wish to address council at a council meeting during the Public Hearing of Those Present, while preserving a reasonable and efficient meeting schedule, each speaker will have a specified amount of time to deliver comments. Comments will be timed by the Finance Officer or designee. Speakers are expected to cease comments immediately upon end-time. Citizens will be allowed to speak for up to 2 minutes.
- * Speakers will conduct themselves in a civil and respectful manner at all times.
- * Speakers will address the presiding officer.
- * Questions to council members or city staff will be facilitated by the presiding officer.
- * Speakers will state their name and address.
- * Speakers will make an effort to speak clearly.
- * Speakers will make an effort to speak succinctly.
- * Speakers will not interrupt members of the City Council nor City Staff
- * Speakers will refrain from the use of obscene language, "fighting words" likely to incite violence from the individual(s) to whom the words are addressed, or other language which is disruptive to the orderly and fair progress of discussion at the meeting.
- * Speakers will refrain from making comments of a personal nature regarding others.
- * Name-calling and/or obscenity is forbidden.
- * Shouting, yelling or screaming is forbidden.

*Council meeting attendees (audience) will refrain from commenting, shouting, booing, clapping, stomping feet or other inappropriate and/or disruptive behavior. Brief clapping is permissible at the end of a speaker's comments.

*Council attendees (audience) should refrain from private conversation during meetings.

*Council attendees (audience) should come and go as necessary from meeting space in the least disruptive manner as possible.

*Council attendees (audience) should not interrupt or speak without being recognized by the presiding officer.

*No campaign placards, banners, or signs will be permitted in the meeting room. Other signage is permitted except signs which violate the Rules of Decorum or that block the view of other attendees.

*Exhibits, displays, and visual aids used in connection with presentations to the City Council are permitted.

It is the intent of council to maintain order and enforce Rules of Decorum for its meetings.

Disregard of these rules will be met with the following consequences:

1. The presiding officer will identify out loud the out-of-compliance behavior and request for the behavior to stop.
2. The presiding officer, Finance Officer or designee will read out loud the relevant "rule of decorum."
3. The speaker will be asked to stop the out-of-compliance behavior.
4. If the behavior continues, the offending individual or party will be asked to leave.
5. If the offending individual does not leave, he or she will be escorted out of the building by a police officer.

All other municipal or state laws and enforcements will apply.

BE IT RESOLVED the City of Montrose hereby authorizes this Meeting Decorum Policy to take effect immediately, due to the extreme disruptions at the previous council meeting.

Passed and Adopted this 8th day of November, 2022.

ATTEST:



Nicole Siemonsma

Finance Officer


Justin Hageman
City of Montrose Mayor

Adopted: November 8th 2022

Published: 11-17-22 \$69.79

Effective: December 7th, 2022

MONTROSE CITY COUNCIL MEETING
UN-APPROVED MINUTES –April 8th, 2025

On **April 8th, 2025**, the Montrose City Council Meeting took place at the Community Center. *The Pledge of Allegiance* was recited. Mayor Susan Painter called the meeting to order at 6:03pm. **Roll Call:** Council members: Hanisch, Vogel, and Binder were present. Finance Officer Siemonsma present. Maintenance Hanisch present. City residents present. Quorum present. Rules of Decorum stated by Painter.

Action 25-051

Moved by council Binder, seconded by council Hanisch for approval of Agenda. **Roll Call:** All favored no opposition. Motion carried.

Action 25-052

Moved by council Hanisch, seconded by council Binder for approval of the March 11th and March 20th meeting minutes. **Roll Call:** All favored no opposition. Motion carried.

SPECIAL TOPICS:

Busy Bees representatives were present to inquire about replacement of 26 street banners and brackets. They presented the material samples from Fast Signs in SF gave a price of \$125 per banner. This would be paid for by sponsorships throughout the community and asked the council if the funds could be funneled through the city budget.

Action 25-053

Moved by council Hanisch, seconded by council Vogel for the city to sponsor a banner and to allow the Busy Bees to funnel their funds through the city budget authority. **Roll Call:** All favored no opposition. Motion carried.

Curtis Hahn was present to ask the council members if he could convert the south side of the tennis court into 2 pickle ball courts by painting the lines and asked the city to purchase the nets and a possible lockbox for equipment.

Action 25-054

Moved by council Hanisch, seconded by council Binder, for approval to paint the lines on the court. Future equipment needs will be discussed in another meeting. **Roll Call:** All favored no opposition. Motion carried.

Parcel #19.20.0306 was discussed for a possible declaration of surplus property for a private sale, however due to the lack in interest in splitting survey costs, it was decided to leave the parcel as is and to install posts along the north/south sides of property so it is not used as a driveway.

Stephanie Dykes from Salem was present to discuss the possibility of having swim aerobics at the city pool for our citizens for the 2025 season. Stephanie currently puts on an aerobic class in Salem at their city pool. Classes would be offered 2 days a week, Mondays and Wednesdays from 5pm-6pm. Council discussed fees and lifeguard presence needs. FO would get pool noodles for the class and classes would start June 2nd through sometime in August. Waivers need to be created for participants.

Action 25-055

Moved by council Hanisch, seconded by council Vogel, for approval to have Stephanie Dykes host pool aerobics classes at the Montrose City Pool for the 2025 pool season. **Roll Call:** All favored no opposition. Motion carried.

Citizen Kappenman has submitted a rezone application to the zoning team and city council to zone Lot#1 C.F. Addition from an Industrial zone to a Residential zone for future development. 1st Reading of Ordinance No. 2025-002 Amendment of the Official Zoning Map was presented to the public for public comment.

Action 25-056

Moved by council Vogel, seconded by council Hanisch, for approval of the 1st Reading of Ordinance No. 2025-002 Amendment of the Official Zoning Map, Lot 1, C.F. Addition Rezone request from an Industrial District to a Residential District. **Roll Call:** All favored no opposition. Motion carried.

OLD BUSINESS:

City Punch List reviewed by council members.

Action 25-057

Moved by council Hanisch, seconded by council Binder for approval of an Auto Supplement of \$93,703.56 for FEMA reimbursement spending for the 2025 Budget Appropriations. **Roll Call:** All favored no opposition. Motion carried.

Action 25-058

Moved by council Vogel, seconded by council Hanisch for approval to purchase Agrilime for the ball fields per Josh recommendation of amount needed with the FEMA funding. **Roll Call:** All favored no opposition. Motion carried.

Action 25-059

Moved by council Vogel, seconded by council Hanisch for approval to purchase Mulch for the playgrounds areas per Josh recommendation of amount needed with the FEMA funding. **Roll Call:** All favored no opposition. Motion carried.

Picnic table purchase discussion tabled until next meeting so Josh can get pricing.

Mayor asked if banners could be hung on the softball field fence for advertising. Council agreed to this request.

Hazard Mitigation Grant Program updates: 7 applicants will file with the city of Montrose and SECOG. Applicants have to have an appraisal to submit with their applications. SECOG is working on submission of letters to an environmental agency and forming the project scope for Montrose to move forward. FO is waiting on SECOG for individual applications to come through.

NEW BUSINESS:

Sheriff Reports reviewed.

Summer sports schedule of games start April 25th. Council and maintenance discussed when to turn on utilities for the parks and campground for the 2025 season.

The opening day for the Montrose City Pool will be May 24th, 2025 weather permitting.

Front Footage reviewed by council members with the FO.

DEPARTMENT REPORTS

No updates from the maintenance department.

FO asked for the generator in back of the community center to be removed and disposed of as it is non operational and FO could use this space to store cans from Addy disposal.

Vegetation Control public notice published for special assessment enforcement if needed.

2 yard dumpsters are ordered from Addy Disposal for the campground, parks rec areas and the pool.

National Honor Society will be picking up garbage around town as a service project on April 26th.

End of month bank account balances reviewed by council.

APRIL VOUCHERS:

PAID Between Meetings

29541e	FEDERAL TAX PAYMENT	3/14/25	\$517.44	Payroll Taxes
29542e	FEDERAL TAX PAYMENT	3/28/25	\$664.65	Payroll Taxes
00024e	CLOVER CONNECT	4/3/25	\$53.11	ACH Card Fees for Campground
29543e	SD DLR	4/3/25	\$3.86	2025 Quarter 1 Unemployment
29544e	SD DOR	4/4/25	\$231.47	Monthly Garbage Tax Reporting
30596	SD RETIREMENT SYSTEM	4/2/25	\$719.32	Monthly Reporting
30616	THE SECURITY STATE BANK	4/3/25	\$4,427.91	Hard Drive Backups; Pool Candy, Pop; Camp brochures; Water Samples; Sewer Windmill

PAID at Council Meeting

30597	A&B BUSINESS	4/8/25	\$238.98	Monthly IT Service; Printer Contract
30598	ADDY DISPOSAL	4/8/25	\$3,028.00	Monthly Garbage Fee
30599	BADGER METER	4/8/25	\$60.89	Monthly cellular/network fees
30600	BANYON DATA SYSTEMS	4/8/25	\$1,114.00	UB support; Vault Backup Support
30601	BENDERS SEWER & DRAIN	4/8/25	\$517.50	Jetting Sewer Main near 601 S 1st Ave
30602	BIERSCHBACH EQUIPMENT	4/8/25	\$4,581.00	Grasshopper Engine Replacement
30603	CITY OF MONTROSE	4/8/25	\$17.44	Monthly UB Bill
30621	CUSTOM TRUCK EQUIP, INC.	4/8/25	\$5,000.00	Street Salter/Sander
30617	DELL RAPIDS LAW FIRM	4/8/25	\$154.00	Lawyer Fees
30604	DSG	4/8/25	\$504.19	Pool filter repairs; Water fund gallon oil
30605	FRONTLINE WARNING SYSTEMS	4/8/25	\$770.00	Annual Fee + 2 Battery replacements
30606	GOLDEN WEST	4/8/25	\$196.68	Monthly Office Phone Bill
30607	HF GROUP	4/8/25	\$66.70	2024 Minutes Binding
30608	KINGBROOK RURAL WATER	4/8/25	\$3,358.00	Monthly Water Purchase-Usage
30609	MCCOOK CO. AUDITOR	4/8/25	\$1,733.50	Monthly Sheriff Fee
30610	MCCOOK CO. EMS, INC.	4/8/25	\$762.06	Monthly Ambulance Fee

30619	MIDAMERICAN ENERGY	4/8/25	\$340.50	Prior month Usage
30620	MONTROSE GAS PLUS	4/8/25	\$145.39	Fuel for city equipment
30611	NEW CENTURY PRESS	4/8/25	\$488.68	(4) Public Notices; (2) Mtg Minutes; Annual Report; Resolution
30612	REVIER PRESSURE WASHERS, INC.	4/8/25	\$589.79	Equipment Repair/Maint
30613	STURDEVANTS AUTO PARTS	4/8/25	\$22.79	Monthly Reporting
30618	SOUTHEASTERN ELECTRIC COOP	4/8/25	\$2,147.25	Monthly Electric Bill
30615	US BANK, N.A.	4/8/25	\$11,703.04	Loan: DW1; CW2
	TOTAL PAID:		\$44,158.14	

Pay-roll

	Finance Officer		\$4,240.00	2 pay periods - March
	Certified Operator Temp.		\$100.00	Monthly Payment
	Maintenance Technician		\$1,799.30	2 pay periods - March
	TOTAL SALARIES:		\$6,139.30	
	GRAND TOTAL:		\$50,297.44	

Action 25-060

Moved by council Hanisch, seconded by council Vogel for approval of bills paid between meetings and bills paid at council meeting.

Roll Call: All favored no opposition. Motion carried.

Hearing of those present: none

Action 25-061

Moved by council Binder, seconded by council Vogel to enter into Executive Session at 8:24pm. **Roll Call:** All favored no opposition. Motion carried.

Action 25-062

Moved by council Binder, seconded by council Vogel to Exit Executive Session at 8:51pm. **Roll Call:** All favored no opposition. Motion carried.

Action 25-063

Moved by council Vogel, seconded by council Hanisch to **Adjourn** at 8:52pm. **Roll Call:** All favored no opposition. Motion carried.

Attest: _____

Nicole Siemonsma
Finance Officer

City Mayor or Council President

Published once at the approximate cost of: _____

Publish Date: _____

SPECIAL TOPICS

ORDINANCE NO. 2025-002

AMMENDMENT OF OFFICIAL ZONING MAP

AN ORDINANCE OF THE CITY OF MONTROSE, SD, REZONING PROPERTY AT 110 N 1st AVENUE FROM THE I-1: INDUSTRIAL DISTRICT TO THE R-1: RESIDENTIAL DISTRICT AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF MONTROSE.

BE IT ORDAINED BY THE CITY OF MONTROSE, SD:

Section 1. LOT 1; C.F. ADDITION is hereby rezoned from INDUSTRIAL DISTRICT to RESIDENTIAL DISTRICT, and the official zoning map of the City of Montrose shall be amended to include this rezoning.

Adopted this _____ day of _____, 2025.

Mayor

ATTEST:

Finance Officer

Seal

First Reading: 4-8-25
Second Reading & Adoption: 5-13-25
Publication: 5-15-25 / 5-22-25
Effective Date: 6-11-25

Published twice at the approximate cost of _____.

CITY OF MONTROSE

NOTICE OF PUBLIC HEARING

Notice is hereby given that a Public Hearing will be held by the Board of Adjustment on MAY 13th, 2025 at 6:00pm at Community Center in Montrose.

The subject of the public hearing will be to consider a Conditional Use Permit pursuant to Chapter 13.05 of the Montrose Zoning Regulations which, if granted, would allow the lot described below to be used for a Multi-Family Housing Units in conformance with Chapter 4.02, with such conditions as are determined to be appropriate and necessary to protect the health, safety, and welfare of the public, if any. The address and/or legal description of the lot affected is the following: LOT #1, C.F. Addition.

The Board of Adjustment invites all interested persons to attend and offer their comments. Those interested persons not able to attend are invited and encouraged to send written comments, prior to the public hearing, to the Finance Officer in the City Office during regular business hours, City of Montrose, PO BOX 97, Montrose, SD 57048.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this hearing, please contact the Finance Officer at 605-363-5065. Anyone who is deaf, hard-of-hearing or speech-disabled may utilize Relay South Dakota at (800) 877-1113 (TTY/Voice). Notification 48 hours prior to the hearing will enable the Town to make reasonable arrangements to ensure accessibility to this hearing.

Nicole Siemonsma
Finance Officer

Published once at the approximate cost of _____.

PLANNING & ZONING COMMISSION
CITY COUNCIL

Name of Applicant: Brian Kappenman

Address of property for re-zone: Lot #1 C.F. Addition
Monterey Zip Code 57048

Phone: Date: 2-7-25 Fee: \$75.00 Paid: yes ☐ no ☐

Present Zoning: Industrial Proposed Zoning: Residential

Signature of Present Owner of Record: 

Legal Description of Property: Lot 1 Montrose C.F. Addition

Describe Purpose of Re-Zoning: (Attach map and designate location of property.):
MULTI-Family Housing Units x 4

Zoning Administrator Comments: Goal - Senior living for Montrose

Planning & Zoning Commission Comments:

Planning & Zoning Meeting: 3-11-25 Time: 6 pm

Publish Date: 2-27-25 Posting Date (on property): 2-13-25
Action Taken: _____

City Council Meeting: 4-8-25 / 5-13-25 Time: 6pm

Publish Date: 3-27-25/5/1/25 Posting Date (on property): 2-13-25
Action Taken: _____

Conditional Permit Publishing

**CITY OF MONTROSE
RESOLUTION 2025-005**

PLAT OF LOT11A AND LOT 11B OF HORSTMAN ADDITION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MONTROSE, MCCOOK COUNTY, SOUTH DAKOTA, THAT THE PLAT OF 11A AND LOT 11B OF HORSTMAN ADDITION, A SUBDIVISION OF A PORTION OF THE WEST HALF OF THE SOUTHWEST QUARTER OF SECTION 27, AND A PORTION OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 34, ALL IN TOWNSHIP 103 NORTH, RANGE 53 WEST OF THE 5TH P.M., CITY OF MONTROSE, MCCOOK COUNTY, SOUTH DAKOTA, LYING WITHIN THE JURISDICTIONAL LIMITS OF THE CITY OF MONTROSE, SOUTH DAKOTA IS HEREBY APPROVED AND THE CITY FINANCE OFFICER OF THE CITY OF MONTROSE, SOUTH DAKOTA IS HEREBY DIRECTED TO ENDORSE ON SUCH PLAT A COPY OF THIS RESOLUTION AND CERTIFY THE SAME THERON.

ADOPTED THIS _____ DAY OF _____, 2025.

ATTEST:/S/ _____
CITY FINANCE OFFICER

COUNCIL PRESIDENT
CITY OF MONTROSE, MCCOOK COUNTY, SOUTH DAKOTA

I, THE UNDERSIGNED, DULY APPOINTED, QUALIFIED AND ACTING CITY FINANCE OFFICER OF THE CITY OF MONTROSE, SOUTH DAKOTA, HEREBY CERTIFY THE ABOVE RESOLUTION AS A TRUE AND CORRECT COPY OF THE RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF MONTROSE, SOUTH DAKOTA, AT A MEETING HELD ON THE _____, DAY OF _____, 2025, WITNESS MY HAND AS CITY FINANCE OFFICER AND THE OFFICAL SEAL OF THE CITY OF MONTROSE SOUTH DAKOTA.

CITY FINANCE OFFICER
CITY OF MONTROSE, MCCOOK COUNTY, SOUTH DAKOTA

Adopted: _____
Published: _____
Effective: _____

OLD BUSINESS

CITY PUNCHLIST ITEMS

CITY OF MONTROSE, SD

NEED:	BID AMOUNT	Actual Spent	COMPANY/SERVICE	Notes:
POOL NEEDS				
Urinal Removal (1) West restroom				
Poolhouse window replacement-Mens				
New diving board install				
BASEBALL FIELD NEEDS				
Plywood partition for women's toilet				
Plywood door for partition-womens toilet				
Storage building soffit repair				
Door replacements				
Aggrilime Order to be placed				FEMA \$\$
SOFTBALL FIELD NEEDS				
Bathroom Partitions - NEED INSTALL	\$4,895.00	\$4,895	Partitions Plus, Inc.	1/2 softball done
INSTALL New Scoreboard	\$3,000.00			COST ESTIMATE; Hanging; Electrical
Aggrilime Order to be placed				FEMA \$\$
CAMPGROUND NEEDS				
Way finding signs NEED INSTALL		\$949.85		SignDesign-done 2024
New Dump station sign install				SignDesign-done 2025
Picnic Tables to be ordered (8)				FEMA \$\$
Mulch to be ordered for playground				FEMA \$\$
TREE DUMP NEEDS				
Install new dump sign				
Basketball/Tennis Court (Volleyball pit)				
Basketball/Tennis Court Fix				
Volleyball Pit				Tear Out?
STREET REPAIRS				
Josh Priority List / Fema Repairs				FEMA \$\$
WATER TOWER SHED				
Building integrity repair				Growing Water Fund
SEWER PONDS				
Windmill Aeration setup / chems				

NEW BUSINESS

City of Montrose
April 2025 Law Enforcement Report

Hours

Contract Hours Per Week	10
Average Per Day	1.43
Days in Month of <u>April</u>	30
Hours Required for Month	42.86
Hours Worked by McCook County Sheriff's Office	80.25

Contacts

911 Hang-Up	0
Accident	1
Alarm	0
Animal Complaint	0
Assist	0
Bar Checks	0
Burglary	0
Child Abuse	0
CHINS	1
Disturbance	0
Domestic Assault	0
DUI	0
Intentional Damage	1
Investigations	0
Mental Health	0
Missing Persons	0
Motorist Assist	2
Other	2
Protection Order	0
School Patrol	2
Theft	0
Transport	0
Traffic Stops	12
Warnings Issued	9
Citations Issued	3
Warrants	0
Welfare Check	2

*Speeding 5w
Other 2c
Equipment 1w*

Date Prepared: 5/06/2025

City of COUNTY
April 2025 Law Enforcement Report

Hours

Contract Hours Per Week	
Average Per Day	
Days in Month of <u>April</u>	30
Hours Required for Month	0.00
Hours Worked by McCook County Sheriff's Office	

Contacts

911 Hang-Up	0
Accident	12
Alarm	0
Animal Complaint	3
Assist	6
Bar Checks	0
Burglary	0
Child Abuse	0
CHINS	0
Disturbance	0
Domestic Assault	2
DUI	2
Intentional Damage	1
Investigations	6
Mental Health	1
Missing Persons	0
Motorist Assist	10
Other	23
Protection Order	0
School Patrol	0
Theft	1
Transport	2
Traffic Stops	35
Warnings Issued	20
Citations Issued	15
Warrants	1
Welfare Check	1

Date Prepared: 5/06/2025

City of Bridgewater
April 2025 Law Enforcement Report

Hours

Contract Hours Per Week	15
Average Per Day	2.14
Days in Month of <u>April</u>	30
Hours Required for Month	64.29
Hours Worked by McCook County Sheriff's Office	136.5

Contacts

911 Hang-Up	0
Accident	0
Alarm	0
Animal Complaint	1
Assist	0
Bar Checks	0
Burglary	0
Child Abuse	0
CHINS	1
Disturbance	0
Domestic Assault	0
DUI	0
Intentional Damage	0
Investigations	1
Mental Health	0
Missing Persons	0
Motorist Assist	0
Other	3
Protection Order	0
School Patrol	7
Theft	0
Transport	0
Traffic Stops	10
Warnings Issued	6
Citations Issued	4
Warrants	2
Welfare Check	2

*Speeding - 2w
Other - 3c
Equipment - 2w
Drug - 1 Arrest*

Date Prepared: 5/06/2025

City of Canistota
April 2025 Law Enforcement Report

Hours

Contract Hours Per Week	30
Average Per Day	4.29
Days in Month of <u>April</u>	30
Hours Required for Month	128.57
Hours Worked by McCook County Sheriff's Office	269.75

Contacts

911 Hang-Up	0
Accident	1
Alarm	0
Animal Complaint	1
Assist	1
Bar Checks	0
Burglary	0
Child Abuse	0
CHINS	0
Disturbance	1
Domestic Assault	0
DUI	0
Intentional Damage	0
Investigations	0
Mental Health	0
Missing Persons	0
Motorist Assist	0
Other	6
Protection Order	0
School Patrol	20
Theft	0
Transport	0
Traffic Stops	7
Warnings Issued	6
Citations Issued	1
Warrants	0
Welfare Check	0

*Speeding - 2w
Other < 1c
Equipment - 2w*

Date Prepared: 5/06/2025

City of Salem
April 2025 Law Enforcement Report

Hours

Contract Hours Per Week	52
Average Per Day	7.43
Days in Month of <u>April</u>	30
Hours Required for Month	222.86
Hours Worked by McCook County Sheriff's Office	339.9

Contacts

911 Hang-Up	0
Accident	1
Alarm	1
Animal Complaint	0
Assist	1
Bar Checks	0
Burglary	0
Child Abuse	0
CHINS	2
Disturbance	0
Domestic Assault	0
DUI	2
Intentional Damage	1
Investigations	1
Mental Health	0
Missing Persons	0
Motorist Assist	0
Other	18
Protection Order	0
School Patrol	10
Theft	1
Transport	0
Traffic Stops	24
Warnings Issued	23
Citations Issued	1
Warrants	3
Welfare Check	2

*Speeding - 15 w
Seatbelt - 1 c
other - 4 w
Equipment - 3 w*

Date Prepared: 5/06/2025

City of Spencer
April 2025 Law Enforcement Report

Hours

Contract Hours Per Week	2.5
Average Per Day	0.36
Days in Month of <u>April</u>	30
Hours Required for Month	10.71
Hours Worked by McCook County Sheriff's Office	46

Contacts

911 Hang-Up	0
Accident	0
Alarm	0
Animal Complaint	0
Assist	0
Bar Checks	0
Burglary	0
Child Abuse	0
CHINS	0
Disturbance	0
Domestic Assault	0
DUI	0
Intentional Damage	0
Investigations	0
Mental Health	0
Missing Persons	0
Motorist Assist	0
Other	1
Protection Order	0
School Patrol	0
Theft	0
Transport	0
Traffic Stops	1
Warnings Issued	1
Citations Issued	0
Warrants	0
Welfare Check	0

Date Prepared: 5/06/2025

Equipment - 16

DEPARTMENT REPORTS

2024/2025

City of Montrose Appointments and Terms

Mayor –

Susan Painter	ELECTED 2 YR TERM BY PETITION	June 13 th , 2023 Expires June 2025
	APPOINTED AS MAYER	

Council –

Ward 2:

Jasen Hanisch	APPOINTED June 5 th , 2024	Expires June 2025
Justin Scheff	APPOINTED June 5 th , 2024	Expires June 2025

Ward 1:

Nick Vogel	APPOINTED June 5 th , 2024	Expires June 2025
Alex Binder	APPOINTED June 5 th , 2024	Expires June 2025

Council President/VP – Appointed Each July

President – Alex Binder	APPOINTED July 9 th , 2024	Expires July 2025
Vice-President – Nick Vogel	APPOINTED July 9 th , 2024	Expires July 2025

Commissioners – Appointed Each July

Utilities – Alex Binder - Appointed
Parks & Recreation – Nick Vogel; Jasen Hanisch - Appointed
Finance – Susie Painter - Appointed
Streets – Nick Vogel; Jasen Hanisch - Appointed

City Attorney – Appointed each January

Dean Hammer 605-428-5444 (Appointed December 11, 2018)

Newspaper – Appointed each January

The Special – New Century Press

Depository – Appointed each January

Security State Bank in Montrose

Planning and Zoning Commission – (5) Year Term-Municipal Ordinance Title 9

Cliff Hallem	- 605-212-7029	Expires June 2028
Tim Brookes	605-323-7316	Expires June 2025
Brian Kappenman	- 605-201-4397	Expires June 2026

Zoning Administrator – Appointed Each July

Cliff Hallem	Expires June 2025
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Maintenance

Josh Hanisch

Finance Officer

Nicole Siemonsma

Adult

CITY OF MONTROSE, POOL

RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF THE RISK AND INDEMNITY AGREEMENT AND CONSENT TO MEDICAL TREATMENT

By my signature below, I acknowledge that I am aware of, appreciate the character of, and voluntarily assume the risks involved in participating in *Swim Aerobics classes in the Montrose City Pool*.

By my signature below, on behalf of myself, my heirs, next of kin, successors in interest, assigns, personal representatives, and agents, I hereby:

1. Acknowledge that a lifeguard will not be on duty during this activity;
2. Waive any claim or cause of action against and release from liability the Aerobics instructors, the City of Montrose, and its officers, employees, and agents for any liability for injuries to my person or property resulting from my participation in the activity listed above;
3. Agree to indemnify and hold harmless the Aerobics Instructors, the City of Montrose, and its officers, employees, and agents for any claims, causes of action, or liability to any other person arising from my participation in the activity listed above; and
4. Consent to receive any medical treatment deemed advisable during my participation in the activity listed above.

I HAVE READ THIS RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF THE RISK AND INDEMNITY AGREEMENT AND CONSENT TO MEDICAL TREATMENT, FULLY UNDERSTAND ITS TERMS, UNDERSTAND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS BY SIGNING IT, AND HAVE SIGNED IT FREELY AND VOLUNTARILY WITHOUT ANY INDUCEMENT, ASSURANCE, OR GUARANTEE BEING MADE TO ME AND INTEND MY SIGNATURE TO BE A COMPLETE AND UNCONDITIONAL RELEASE OF ALL LIABILITY TO THE GREATEST EXTENT ALLOWED BY LAW.

Name _____ Date of Birth _____

Signature _____

Address _____

Date _____

Minor

CITY OF MONTROSE, POOL

RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF THE RISK AND INDEMNITY AGREEMENT AND CONSENT TO MEDICAL TREATMENT

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3. Agree to indemnify and hold harmless the Aerobics Instructors, the City of Montrose, and its officers, employees, and agents for any claims, causes of action, or liability to any other person arising from my participation in the activity listed above; and
4. Consent to receive any medical treatment deemed advisable during my participation in the activity listed above.
5. Acknowledge that we are signing below as a minor child and as the parent or legal guardian of the minor child named below.

I HAVE READ THIS RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF THE RISK AND INDEMNITY AGREEMENT AND CONSENT TO MEDICAL TREATMENT, FULLY UNDERSTAND ITS TERMS, UNDERSTAND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS BY SIGNING IT, AND HAVE SIGNED IT FREELY AND VOLUNTARILY WITHOUT ANY INDUCEMENT, ASSURANCE, OR GUARANTEE BEING MADE TO ME AND INTEND MY SIGNATURE TO BE A COMPLETE AND UNCONDITIONAL RELEASE OF ALL LIABILITY TO THE GREATEST EXTENT ALLOWED BY LAW.

Minor's Name _____ Date of Birth _____

Signature _____

Address _____

Date _____

Parent's or Legal Guardian's Name _____

Date of Birth _____

Signature _____

Address _____

Date _____

ORDINANCE NO. 2025-003

AN ORDINANCE TO DIVIDE THE CITY OF MONTROSE, MCCOOK CO., SOUTH DAKOTA INTO TWO WARDS, TO REDISTRICIT THE CITY BY WARDS.

BE IT ORDAINED BY THE CITY OF MONTROSE, SD:

CHAPTER 2. That Section 2.0201 of the Revised Municipal Ordinances of Montrose, SD is hereby amended to read as follows:

2.0201 Montrose Division of WARDS

- A. The City shall be divided into two wards, which shall be combined and consolidated into one election precinct (located in city office), and shall be designated respectively as Wards One and Two. A map illustrating the boundaries and location of each ward is kept on file with the Finance Officer.
- B. First Ward will encompass that portion of the city lying south of Walker Street.
- C. Second Ward will encompass that portion of the city lying north of Walker Street.
- D. The number of council members will consist of the Mayor, elected at large, and four (4) alderman, two to be elected from each Ward. The Mayor shall be elected to serve a 2-year term and each city council member shall be elected for a term of two years.

Adopted this _____ day of _____, 2025.

Mayor

ATTEST:

Finance Officer

Seal

First Reading: _____

Second Reading & Adoption: _____

Published: _____

Effective Date: _____

Published once at the approximate cost of _____.

THIRD PARTY SERVICES AGREEMENT FOR VOTER WARD REDISTRICTING

This Third Party Services Agreement for Voter Ward Redistricting, hereinafter referred to as the AGREEMENT, is made and entered into this ____ day of _____, 2025, by and between Montrose, South Dakota, hereinafter referred to as SECOG MEMBER, and the South Eastern Council of Governments, Sioux Falls, South Dakota, hereinafter referred to as SECOG.

WITNESSETH:

WHEREAS, SECOG MEMBER, is interested in utilizing Geographic Information Systems (GIS) for assistance with redistricting its voting wards using the 2020 Census data (the "REDISTRICTING PROJECT"); and

WHEREAS, SECOG has the expertise to aid in completing REDISTRICTING PROJECT for SECOG MEMBER.

NOW THEREFORE, and in consideration of the mutual covenants hereinafter set forth, the parties do hereby agree as follows:

SECTION ONE. PURPOSE OF THIRD PARTY SERVICES AGREEMENT

SECOG MEMBER has determined that SECOG has the staff expertise to assist it with redistricting its voting wards using the 2020 Census data. SECOG is willing to provide assistance to SECOG MEMBER in that regard in accordance with the terms and conditions of this AGREEMENT and any attachments hereto.

SECTION TWO. DUTIES OF SECOG

- A. SECOG agrees to assist SECOG MEMBER with redistricting its voting wards using the 2020 Census data. In that regard, SECOG shall perform the following:
1. Use ArcGIS Districting Extension to record possible population changes in existing voting wards.
 2. Providing a map and/or GIS files of proposed voting wards as equal in population as practicable.
 3. Redistricting training and onsite support as needed.
 4. If requested, attend Board of County Commissioners/City Council meeting(s) to present redistricting results.
 5. Provide such other services as may be reasonably necessary to complete the REDISTRICTING PROJECT in a timely manner.

SECTION THREE. DUTIES OF SECOG MEMBER

- A. In order to aid SECOG in the preparation of the REDISTRICTING PROJECT, SECOG MEMBER agrees to provide such information to SECOG as may be needed for completion of the REDISTRICTING PROJECT in an expeditious manner including a current map of voting boundaries/wards from 2010 Census.
- B. SECOG MEMBER agrees to engage its legal counsel to review all redistricting options prepared by SECOG prior to adopting the final voter ward.

SECTION FOUR. COMPENSATION

SECOG agrees to provide four hours of service at no cost to SECOG MEMBER towards completing the REDISTRICTING PROJECT. For any time over four hours related to the REDISTRICTING PROJECT, SECOG MEMBER agrees to pay to SECOG its normal member rate of \$75 per hour. Payment shall be made to SECOG upon the final completion of REDISTRICTING PROJECT.

SECTION FIVE. GENERAL TERMS

- A. This AGREEMENT shall commence upon approval by both SECOG and SECOG MEMBER.
- B. Upon acceptance of this proposal, SECOG will commence work on the REDISTRICTING PROJECT.
- C. This AGREEMENT may be terminated upon thirty (30) days written notice, by either party. If terminated by SECOG MEMBER, SECOG shall be entitled to compensation for work performed up to the termination notice date.
- D. SECOG MEMBER will retain ultimate responsibility for selecting and adopting voter wards based on the 2020 Census, and SECOG will maintain only the role of administrative assistant.
- E. This AGREEMENT constitutes the entire agreement between the parties. No amendment or modification shall be binding unless reduced to writing and endorsed by both parties.
- F. SECOG MEMBER agrees to indemnify and hold SECOG, its officers, agents, and employees, harmless from and against any and all actions, suits, damages, liability, or other proceedings that may arise as the result of performing services hereunder. This section does not require SECOG MEMBER to be responsible for or defend against claims or damages arising from errors or omissions of SECOG, its officers, agents, or employees. It is further agreed that any and all employees of either party, while engaged in the performance of any work or services, shall not be considered employees of the other party, and that any and all claims that may or might arise under the South Dakota Workers' Compensation Act on behalf of said employees, while so engaged on any of the work or services provided to be rendered herein, shall in no way be the obligation or responsibility of the other party. This Agreement shall be binding upon the parties hereto and their successors in interest.
- G. This Agreement shall be governed by and construed in accordance with the laws of the State of South Dakota. Any lawsuit pertaining to or affecting this Agreement shall be venued in Circuit Court, Second Judicial Circuit, Minnehaha County, South Dakota.
- H. In the event that any court of competent jurisdiction shall hold any provision of this Agreement unenforceable or invalid, such holding shall not invalidate or render unenforceable any other provision hereof.

IN WITNESS WHEREOF, the parties have hereunto set their hands and official seals on the day and date first above written.

MONTROSE, SOUTH DAKOTA

SOUTH EASTERN COUNCIL OF GOVERNMENTS

By _____
Susan Painter

By _____
Lynne Keller Forbes

Its Mayor

Its President & CEO

PUBLIC NOTICE OF DEADLINE FOR VOTER REGISTRATION

Voter registration for the 2025 Municipal Election to be held on **June 17th 2025** will close on **June 2nd, 2025** at 5:00 p.m. Failure to register by this date will cause forfeiture of voting rights for this election. If you are in doubt about whether you are registered, check the Voter Information Portal at www.sdsos.gov or call the McCook county auditor at (605) 425-2791.

Registration may be completed during regular business hours at the county auditor's office, municipal finance office, secretary of state's office and those locations which provide driver's licenses, SNAP, TANF, WIC, military recruitment, and assistance to the disabled as provided by the Department of Human Services. You may contact the county auditor to request a mail-in registration form or access a mail-in form at (www.sdos.gov or a county provided website with a link to a voter registration form – insert one option or the other.)

Any voter who needs assistance, pursuant to the Americans with Disabilities Act, may contact the county auditor for information and special assistance in voter registration.

Nicole Siemonsma
City of Montrose
Finance Officer

Published: 5-15-25

Published: 5-22-25

Published Cost of \$ _____

**NOTICE OF MUNICIPAL ELECTION
MUNICIPALITY OF MONTROSE**

A Municipal Election will be held on **June 17, 2025** in Montrose, South Dakota. If the polls cannot be opened because of bad weather, the election may be postponed one week.

The election polls will be open from seven a.m. to seven p.m. (mountain or central) time on the day of the election.

At the election, the following offices will be filled:

- Elected at Large, Mayor, 2 year term, Candidates Jon Garrett vs Susan Painter

Furthermore, the following are unopposed: Ward 1 Alderman, 1 year appointed term; Nick Vogel and Alex Binder. Ward 2 Alderman, 1 year appointed term; Jasen Hanisch and Justin Scheff.

The polling place for all precincts of this municipality is as follows: Montrose Community Center.

Any voter who needs assistance, pursuant to the Americans with Disabilities Act, may contact the municipal finance officer at 605-363-5065 before the election for information on polling place accessibility for people with disabilities.

Nicole Siemonsma
Finance Officer

Published: 10-5-25
Published: 10-12-25
Published Cost of: _____

CAMPGROUND REVENUE HISTORY

	2022	2023	2024	2025	2025
ODELL ACCT.	18,000	14,000	10,000		
	(9 SEAS)	(7 SEAS)	(5 SEAS)		(5 SEAS)
SEASONAL CAMP ACCT.		0	0		
SEASONAL DEPOSITS		0	\$750/2025		150
NIGHTLY REVENUE ONLY			bank statement	#Res. in Camp / ARRIVALS REPORT	bank statement
JAN	175	550	518.90	0	2,770.17
FEB	75	500	191.28	0	634.14
MAR	575	175	3,533.37	0	6,919.43
APR	1,225	875	2,422.81	0	4,921.31
MAY	1,093	3150	3,487.16		
JUN	7,237	4200	4,837.86		
JUL	2,880	3200	5,752.01		
AUG	3,425	2150	5,469.73		
SEP	2,375	2205	2,698.33		
OCT	650	1079	331.49		
NOV	150	0	216		
DEC	220	0	92.38		
Non Seasonal Total:	20,080	18,084.00	28,985.90		15,245.05

2024 Total Revenue: \$38,775.70

revised: 5/08/25

2025 General Fund; Money Market Accounts; CD - Overview

Account Name	Account #	Purpose	Opened	Jan. Recon Balance	Feb. Recon Balance	Mar. Recon Balance	Apr. Recon Balance
Checking Account	xxx0164	Operating Fund	x	336,787.96	390,935.16	424,540.54	419,857.55
Water Fund	602	General Fund	x	44,195.15	47,366.52	51,943.60	52,987.90
Sewer Fund	604	General Fund	x	62,706.60	63,009.46	67,450.01	60,731.55
CAMP Account	MM/xxx1950	Cmp Dep/Season Dep.	x	92,762.88	93,191.20	99,986.42	104,769.62
ODELL Account	MM/xxx1776	Borrow Option	x	192,668.30	192,786.54	192,917.53	193,031.69
Montrose Operations	MM/xxx1739	Optional	9/20/2022	185,861.48	260,901.87	261,079.14	261,233.64
Reserve for Equipment	MM/xxx1832	Optional	x	45,290.61	45,318.40	45,349.19	45,376.03
Water Fund Savings	MM/xxx1997	Savings	3/30/2023	73,569.62	73,614.77	73,664.79	73,708.38
Sewer Fund Savings	MM/xxx1973	Savings	3/30/2023	264,800.05	264,962.56	265,142.59	265,299.50
18m CD ODELL	x7010	ODELL Fund	2/22/2019	\$200,000	200,000	200,000	200,000

Account Name	Account #	Purpose	Date Opened	May Recon Balance	Jun. Recon Balance	Jul. Recon Balance	Aug. Recon Balance
Checking Account	xxx0164	Operating Fund	x				
Water Fund	602	General Fund	x				
Sewer Fund	604	General Fund	x				
CAMP Account	MM/xxx1950	Cmp Dep/Season Dep.	x				
ODELL Account	MM/xxx1776	Borrow Option	x				
Montrose Operations	MM/xxx1739	Optional	9/20/2022				
Reserve for Equipment	MM/xxx1832	Optional	x				
Water Fund Savings	MM/xxx1997	Savings	3/30/2023				
Sewer Fund Savings	MM/xxx1973	Savings	3/30/2023				
18m CD ODELL	x7010	ODELL Fund	2/22/2019	\$200,000	200,000	200,000	200,000

Account Name	Account #	Purpose	Date Opened	Sep. Recon Balance	Oct. Recon Balance	Nov. Recon Balance	Dec. Recon Balance	Annual Interest
Checking Account	xxx0164	Operating Fund	x					
Water Fund	602	General Fund	x					
Sewer Fund	604	General Fund	x					
CAMP Account	MM/xxx1950	Cmp Dep/Season Dep.	x					
ODELL Account	MM/xxx1776	Borrow Option	x					
Montrose Operations	MM/xxx1739	Optional	9/20/2022					
Reserve for Equipment	MM/xxx1832	Optional	x					
Water Fund Savings	MM/xxx1997	Savings	3/30/2023					
Sewer Fund Savings	MM/xxx1973	Savings	3/30/2023					
18m CD ODELL	x7010	ODELL Fund	2/22/2019	\$200,000	200,000	200,000	200,000	x

VOUCHERS

MAY COUNCIL MEETING VOUCHER SUMMARY

PAID Between Meetings

029545e	FEDERAL TAX PAYMENT	4/11/25	\$1,389.42	Payroll Taxes
029547e	FEDERAL TAX PAYMENT	4/25/25	\$567.71	Payroll Taxes
029549e	FEDERAL TAX PAYMENT	5/9/25	\$893.44	Payroll Taxes
30629	A & B BUSINESS	4/16/25	\$122.31	New Copier contract startup fee
00026e	CAMPSPOT	5/6/25	\$90.00	Camp Reservation Fees
30631	CITY OF SF	5/1/25	\$43.50	BacT Water Samples Quarterly Bill
00027e	CLOVER CONNECT	5/6/25	\$56.84	ACH Card Fees for Campground
30622	JOSH HANISCH	4/9/25	\$49.00	Fuel Reimbursement for SF run-supplies
30632	MENARDS	5/1/25	\$1,582.08	Pool; Campground; Parks/Rec season startup
029546e	PETTY CASH	4/10/25	\$500.00	Pool cash boxes
30633	SD 811	5/1/25	\$2.10	Locate Fees
29548e	SD DOR	5/7/25	\$217.21	Monthly Garbage Tax Reporting
30637	SD RETIREMENT SYSTEM	5/5/25	\$699.54	Monthly Reporting
30627	SUNDEL, DAVID	4/9/25	\$200.00	UB Deposit Reimbursement
30634	THE SECURITY STATE BANK	5/1/25	\$1,099.45	Ofc; Camp; Pool; Parks/Rec; Election; Postage; Maps
30635	US BANK, N.A.	5/1/25	\$6,259.62	Loans: DW2; CW4

PAID at Council Meeting

30638	A&B BUSINESS	5/13/25	\$236.29	Monthly IT Service; Printer Contract
30660	ADDY DISPOSAL	5/13/25	\$3,478.00	Monthly Garbage Fee
30639	BADGER METER		\$60.89	Monthly cellular/network fees
30640	CITY OF MONTROSE		\$18.10	Monthly UB Bill
30641	CITY OF SIOUX FALLS		\$26.37	BacT Water Sample Monthly Bill
30642	DELL RAPIDS LAW FIRM		\$66.00	Lawyer Fees
30643	GOLDEN WEST		\$214.50	Monthly Office Phone Bill
30644	HAWKINS		\$2,603.97	Pool Chemicals
30645	KINGBROOK RURAL WATER		\$3,538.60	Monthly Water Purchase-Usage
30646	MC&R POOLS		\$407.14	Pool repair supplies/chemicals
30647	MCCOOK CO. AUDITOR		\$1,733.50	Monthly Sheriff Fee
30648	MCCOOK CO. EMS, INC.		\$762.06	Monthly Ambulance Fee
30649	MCLEODS PRINTING		\$96.13	Election Supplies
30650	MENARDS		\$120.45	Pool Chems; Camp Bathhouse Cleaning Supplies
30651	MIDAMERICAN ENERGY		\$228.83	Prior month Usage
30652	MONTROSE GAS PLUS		\$147.21	Fuel for City Equip
30653	NEW CENTURY PRESS		\$129.27	Public Notices (3); Mtg Minutes
30654	PFEIFER IMPLEMENT		\$95.99	Lawnmower Blades
30655	PUTHOFF REPAIR		\$289.68	SKID attachments
30656	SD DOR		\$150.00	My Place Café Liquor License
30657	SOUTHEASTERN ELECTRIC COOP		\$2,111.17	Monthly Electric Bill
30658	STURDEVANTS AUTO PARTS		\$164.25	Mower, Truck, Dies Equip Maint
30659	THE SECURITY STATE BANK		\$143.93	Pool Concessions; BacT Sample Ship
	TOTAL PAID:		\$30,594.55	

Payroll

	City Council Members		\$5,250.00	Quarterly Payment-Paid in April
	Finance Officer		\$4,240.00	2 pay periods - April
	Certified Operator Temp.		\$100.00	Monthly Payment
	Maintenance Technician		\$1,634.47	2 pay periods - April
	TOTAL SALARIES:		\$11,224.47	
	GRAND TOTAL:		\$41,819.02	